



# CONTINUING EDUCATION SUMMER SCHOOL COURSE – SECONDARY REGISTRATION APPLICATION

All sections must be completed for registration into the program.



PLEASE PRINT CLEARLY

O.E.N. \_\_\_\_\_ Current Secondary Day School \_\_\_\_\_ E-mail Address \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Legal Surname \_\_\_\_\_ Legal First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Month / Day / Year  
 Student Address: Street number \_\_\_\_\_ Street name \_\_\_\_\_ Apt. Unit \_\_\_\_\_ City (ie. Etobicoke, Toronto, etc.) \_\_\_\_\_  
 Postal Code \_\_\_\_\_ Home Phone number \_\_\_\_\_ Gender: Male  Female  Name of Parent/Guardian \_\_\_\_\_  
 ( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
 Parent/Guardian Business Phone number \_\_\_\_\_ Name of Emergency Contact & relationship \_\_\_\_\_ Emergency Contact Phone number \_\_\_\_\_

### STATUS IN CANADA

Canadian Citizen  Permanent Resident  Visa Student  Visa Fee Submitted   
 Country of Birth if not Canada \_\_\_\_\_ Refugee/Refugee claimant  Work Permit  Study Permit Provided   
 Country of Birth \_\_\_\_\_ Date of Arrival \_\_\_\_\_

Applicant Signature \_\_\_\_\_

Signature of Parent/Guardian (for students under 18 years of age) \_\_\_\_\_

### FULL CREDIT COURSE

### REMEDIAL and TRANSFER COURSES

**1st choice**  
 \_\_\_\_\_ subject \_\_\_\_\_ code \_\_\_\_\_  
 Course Location: \_\_\_\_\_  
 If the above course is cancelled, please register in 2nd choice:  
**2nd choice**  
 \_\_\_\_\_ subject \_\_\_\_\_ code \_\_\_\_\_  
 Course Location: \_\_\_\_\_

First Course: \_\_\_\_\_ subject \_\_\_\_\_ code \_\_\_\_\_  
 Second Course: \_\_\_\_\_ subject \_\_\_\_\_ code \_\_\_\_\_  
 Course Location: \_\_\_\_\_

### LETTER of PERMISSION (to be completed by the Day School Principal/Designate)

This student qualifies to take this summer course and has the required pre-requisites. Please attach credit counselling summary or transcript.

School Stamp

Name of Day School Principal or Designate \_\_\_\_\_  
(please print)

Signature of Day School Principal or Designate \_\_\_\_\_



**N.B. To Day Schools:** To ensure processing of applications, students must return completed form to the Continuing Education Office, 2 Trethewey Drive, 3rd floor, by the registration deadline.

- Students must pay a non-refundable fee (cash only) at the first class:  
Full Credit: \$20; Remedial Credit: \$10; Transfer Course: \$10
- Parental approval must be given for those students who have not yet attained the age of majority (18 years).
- A strict attendance policy is in place at summer school; students who miss the equivalent of three classes, will be withdrawn from the program.
- A dress code policy is in place at all summer school locations.

#### Freedom of Information and Protection of Privacy

The personal information on this form is collected under the authority of the Municipality of Metropolitan Toronto Act, sections 117-119, and will be used as necessary for the purpose of registering a student in a Continuing Education credit course and for general administrative purposes, such as class lists, or for purposes such as the allocation of staff and resources.

BLUE: Continuing Education Office Copy

PINK: Day School Copy

WHITE: Student Copy